



ILLINOIS

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

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## **NOTICE**

**The following policy will become effective  
Monday, September 29, 2008**

### **CMS ASSESSMENT CENTER POLICY ON UNATTENDED CHILDREN**

It is the mission of Central Management Services' Division of Examining & Counseling to provide the general public and State employees with sufficient opportunity to participate in the examination process in order to establish eligibility for positions within State government. It also is our mission to provide applicants with a testing environment which affords applicants the courtesy of as few distractions and interruptions as possible.

Children may not accompany parents or caretakers in the test room during testing. For the safety of your children, parents or caretakers may not leave children under the age of sixteen (16) unattended in the Assessment Center waiting area during testing. Children age sixteen (16) or older who are left unattended must have a valid, government-issued photo ID.

Children under the age of sixteen (16) may be left in the waiting area under the supervision of a parent or caretaker age eighteen (18) or older. The parent or caretaker must possess a valid, government issued photo id. Please note that CMS is not responsible for the care and safety of any children brought to the test center.

If an applicant/parent/guardian must be interrupted during testing to address a situation with a child in the waiting area, they will be withdrawn from their exam and prohibited from taking the same exam again for thirty (30) days.

We apologize for any inconvenience these guidelines may impose upon applicants. Please understand that this policy is necessary to ensure that safety, security and testing standards are met.